

MINUTES OF THE REGULAR MONTHLY MEETING
THURSDAY, NOVEMBER 4, 2021

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Thursday, November 4, 2021 in the 2nd Floor Conference Room at the John J. Costello Transportation Center in Oneida, New York. President Donna Isbell called the meeting to order at 5:00 p.m. There was no public comment. The Board recited the pledge of allegiance.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Michelle Jacobsen – Hamilton, Richard Engelbrecht – Madison, Donna Isbell – Morrisville-Eaton, John Costello, Sr. – Oneida, Suzanne Carvelli – Rome, Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Also Present: Scott Budelmann – District Superintendent, Lisa Decker – Deputy Superintendent for Finance & Operations, Matthew Williams, Assistant Superintendent for Curriculum & Instruction, Niki J. Maiura – District Clerk.

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| 2021/22-257 | James Weaver, Director of Alternative Education and Special Programs, introduced his team: Owen Maranville, Gina Calabro, Amanda Hopkins, Ed.D. Kimberly Wandley, Ashley DeBella, Chelsea Bourgeois, Mike Winkler, Katherine Hall, and Bethany Rickard. The team spoke about STARRS and the Tri Academy and the highlights of each; the hands-on learning that takes place; promotion of diversity, equity & inclusion; collaborative community services; promoting instructional successes campus safety successes, and the focus on social emotional learning. | E&AP PRESENTATION
BY SPECIAL PROGRAMS |
| 2021/22-258 | A motion was made by Doug Gustin and seconded by Rich Engelbrecht to amend the agenda to include updated personnel reports, updated Policy 2200, and removal of Policy 0014. There were 9 ayes and 0 nays. The motion carried. | AMEND AGENDA |
| 2021/22-259 | A motion was made by Pat Baron and seconded by Michelle Jacobsen to approve the minutes of the Regular Meeting held on October 7, 2021. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
MINUTES OF 10/07/21
REGULAR MEETING |
| 2021/22-260 | A motion was made by Doug Gustin and seconded by Pat Baron to approve the September 2021 Treasurer's Report. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
TREASURER'S REPORT
FOR SEPTEMBER 2021 |
| 2021/22-261 | A motion was made by Doug Gustin and seconded by Rich Engelbrecht to approve the monthly Claims Audit Report. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
MONTHLY CLAIMS
AUDIT REPORT |
| 2021/22-262 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to award the Cafeteria Groceries and Meats bid #21-09-001, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 9 ayes and 0 nays. The motion carried. | BID:
CAFETERIA GROCERIES
AND MEATS
#21-09-001 |

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| 2021/22-263 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to award the Cafeteria Paper bid #21-09-002, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 9 ayes and 0 nays. The motion carried. | BID:
CAFETERIA PAPER
#21-09-002 |
| 2021/22-264 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to award the Catalog Printing Service bid #21-10-001, on a total award basis to the lowest responsible bidder meeting the specifications and thresholds and offers the lowest overall cost. There were 9 ayes and 0 nays. The motion carried. | BID:
CATALOG PRINTING
SERVICE
#21-10-001 |
| 2021/22-265 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to declare the Equipment List as excess or obsolete. There were 9 ayes and 0 nays. The motion carried. | EXCESS/OBSELETE
EQUIPMENT |
| 2021/22-266 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve the Instructional Technology Statewide Agreement. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
INSTRUCTIONAL
TECHNOLOGY
STATEWIDE
AGREEMENT |
| 2021/22-267 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve the Installment Purchase Request with West Canada Valley CSD to purchase 602-7710 Administrative Computer Services. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
INSTALLMENT
PURCHASE AGREEMENT
WITH WEST CANADA
VALLEY CSD |
| 2021/22-268 | A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve the Revised Agreement with Prometric LLC. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
PROMETRIC LLC
REVISED AGREEMENT |
| 2021/22-269 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Resignations recommended in the Personnel Report. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
RESIGNATIONS |
| 2021/22-270 | A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Leaves of Absence recommended in the Personnel Report. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
LEAVES OF ABSENCE |
| 2021/22-271 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Professional Appointments recommended in the Personnel Report. There were 9 ayes and 0 nays. The motion carried. | APPROVE:
PROFESSIONAL
APPOINTMENTS |

2021/22-272	Upon the recommendation of District Superintendent Budelmann, a motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Civil Service Appointments recommended in the Personnel Report. There were 9 ayes and 0 nays. The motion carried.	APPROVE: CIVIL SERVICE APPOINTMENTS
2021/22-273	A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 9 ayes and 0 nays. The motion carried.	APPROVE: MISCELLANEOUS APPOINTMENTS
2021/22-274	A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Consultants recommended in the Personnel Report. There were 9 ayes and 0 nays. The motion carried.	APPROVE: CONSULTANTS
2021/22-275	A motion was made by Doug Gustin and seconded by Michelle Jacobsen to approve the Performing Arts contracts recommended in the Personnel Report. There were 9 ayes and 0 nays. The motion carried.	APPROVE: PERFORMING ARTS
2021/22-276	Upon the recommendation of District Superintendent Budelmann, a motion was made by Sally Sherwood and seconded by Michelle Jacobsen to grant tenure to Paula Orr in the tenure area of Cooperative Work-Based Learning, effective January 29, 2022. The District Superintendent has advised the Board that Paula Orr holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 9 ayes and 0 nays. The motion carried.	APPOINTMENT TO TENURE: PAULA ORR
2021/22-277	Upon the recommendation of District Superintendent Budelmann, a motion was made by Sally Sherwood and seconded by Pat Baron to grant tenure to Casie Kolenda in the tenure area of CTE Trade Subject: Cosmetology, effective January 25, 2022. The District Superintendent has advised the Board that Casie Kolenda holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 9 ayes and 0 nays. The motion carried.	APPOINTMENT TO TENURE: CASIE KOLENDA
2021/22-278	A motion was made by Doug Gustin and seconded by Pat Baron to approve Policy 2001 – MOBOCES Board Operations. There were 9 ayes and 0 nays. The motion carried.	POLICY: 2001 – MOBOCES BOARD OPERATIONS
2021/22-279	A motion was made by Rich Engelbrecht and seconded by Sue Carvelli to approve Policy 2200 – Meetings. There were 9 ayes and 0 nays. The motion carried.	POLICY: 2200 – MEETINGS
2021/22-280	The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams spoke about Jim Weaver's team and their presentation, the	ASSISTANT SUPERINTENDENT FOR CURRICULUM &

Spooky Trail that the students created for Halloween and the updates to the Central New York Health Home Network Agreement.

INSTRUCTION REPORT

- 2021/22-281 A motion was made by Michelle Jacobsen and seconded by Sue Carvelli to approve the revised Central New York Health Home Network Agreement. There were 9 ayes and 0 nays. The motion carried.

APPROVE:
CENTRAL NEW YORK
HEALTH HOME
NETWORK REVISED
AGREEMENT

- 2021/22-282 The Board moved to the Deputy Superintendent for Finance & Operations Report. Lisa Decker updated the Board a meeting the VVS administrators with regard to the ownership and maintenance of the TriPlexus Building. She also discussed the Extra Classroom Activity Funds Corrective Action Plan.

DEPUTY
SUPERINTENDENT FOR
FINANCE &
OPERATIONS REPORT

- 2021/22-283 A motion was made by Doug Gustin and seconded by Sally Sherwood to approve the Extra Classroom Activity Funds Corrective Action Plan. There were 9 ayes, 0 nays. The motion carried.

APPROVE:
EXTRA CLASSROOM
ACTIVITY FUNDS
CORRECTIVE ACTION
PLAN

- 2021/22-284 A motion was made by Rich Engelbrecht and seconded by Joe Monfiletto to move to Executive Session at 6:36 PM to discuss collective negotiations pursuant to article fourteen of the civil service law; matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person; and proposed, pending or current litigation. There were 9 ayes and 0 nays. The motion carried.

EXECUTIVE SESSION

The President returned to regular session at 7:15 PM.

- 2021/22-285 A motion was made by Michelle Jacobsen and seconded by Sue Carvelli to approve the tentative agreement with the Teachers' Association dated October 13, 2021. There were 9 ayes and 0 nays. The motion carried.

APPROVE:
TENTATIVE
AGREEMENT WITH
TEACHERS'
ASSOCIATION

- 2021/22-286 A motion was made by Rich Engelbrecht and seconded by Sue Carvelli to approve the separation agreement with an employee. There were 9 ayes and 0 nays. The motion carried.

APPROVE:
SEPARATION
AGREEMENT

- 2021/22-287 The Board moved to the District Superintendent's Report. The following items were discussed: fully funding Foundation Aid, advocating for the governor not capping BOCES aid. He updated the Board on Graduation Measures meetings and state-level discussions pertaining to teacher, teacher aide and bus driver shortages. Mr. Budelmann discussed the weekly COVID testing on campus, the superintendents' weekly meetings, Genesis Awards for the Adult & Continuing Education Program

DISTRICT
SUPERINTENDENT'S
REPORT

and the PROPEL Program. He also shared the Strategic Plan with the Board members.

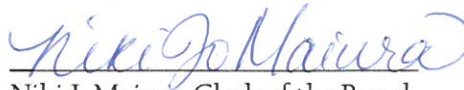
2021/22-288 The Board moved to Board Items. The Board Expense Report was shared and an update was provided regarding the NYSSBA Annual Convention.

BOARD ITEMS

2021/22-289 A motion was made by Rich Engelbrecht and seconded by Sally Sherwood to adjourn the meeting at 7:44 PM. There were 9 ayes and 0 nays. The motion carried.

ADJOURNMENT

Respectfully Submitted,


Niki J. Maiura, Clerk of the Board